



External Provider Audit Checklist

Purpose: The external provider audit checklist (welding) serves as a guide for verifying an external provider’s conformance to Valmont quality requirements for subcontracted welding. The checklist shall be completed by a qualified Valmont auditor, or a qualified auditor representing Valmont, and shall be used as a reference, alongside the general checklist, when preparing the external provider audit report.

Instructions for Auditor: Complete the checklist, answering “Yes” or “No”, while conducting an external provider audit. Attach notes as necessary, referencing the audit item #. Refer to the checklist when completing the external provider audit report.

1	Is there a documented and enforced procedure for qualification of welding procedures that meets applicable code and customer requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Is there a documented and enforced procedure for qualification of welding personnel that meets applicable code and customer requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Is there a documented and enforced procedure for shop/field controls that addresses, at minimum, preheat and interpass temperature requirements, storage and identification of welding consumables, and traceability of welds to welding personnel?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Is there a documented and enforced procedure that addresses maintenance and calibration to ensure that welding power sources are calibrated at least annually and welding equipment is kept in a condition suitable for delivering quality welds?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Are welding procedure specifications (WPS’s) reviewed by an AWS Certified Welding Inspector (CWI) and approved by the employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Are welding personnel certified by the employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Is continuity of welding personnel certification maintained and documented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Does welding comply with WPS parameters and limitations of performance qualification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Are WPS’s available in close proximity to, and used by, welding personnel?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Is welding inspection performed before, during, and after welding by qualified personnel and in accordance with applicable code and customer requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No