



External Provider Audit Checklist

Purpose: The external provider audit checklist (NDE) serves as a guide for verifying an external provider’s conformance to Valmont quality requirements for subcontracted non-destructive evaluation. The checklist shall be completed by a qualified Valmont auditor, or a qualified auditor representing Valmont, and shall be used as a reference, alongside the general checklist, when preparing the external provider audit report.

Instructions for Auditor: Complete the checklist, answering “Yes” or “No”, while conducting an external provider audit. Attach notes as necessary, referencing the audit item #. Refer to the checklist when completing the external provider audit report.

1	Is there at least one ASNT NDT Level III (or ACCP Level III) employed by the organization for each of the following NDE methods: VT, PT, MT, UT, and RT?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Are customer NDE specification included in the review of contracts/project specifications before agreement to perform subcontracted work?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Is there a documented and enforced procedure, or “written practice,” for certification of NDE personnel that is approved by the organization’s NDT Level III?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Does the organization have written education, training, and experience requirements for initial qualification that conform to the latest edition of SNT-TC-1A?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Does the organization manage NDE training in a manner that conforms to the latest edition of SNT-TC-1A?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Does the organization certify NDE personnel in a manner that conforms to the latest edition of SNT-TC-1A?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Does the organization handle technical performance evaluation, interrupted service, recertification, termination, and reinstatement in a manner that conforms to the latest edition of SNT-TC-1A?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Are personnel responsible for welding inspection qualified by the employer in accordance with AWS D1.1 – i.e. current or previous AWS CWI (or CWB equivalent) or on the basis of training or experience in metals fabrication, inspection, and testing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Are certification records (including education, training, experience, NDE exams, vision exams, and signature of certifying authority) complete, current, and readily available?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Is there a documented and enforced procedure that addresses maintenance and calibration of NDE equipment to ensure that customer and code requirements are met?	<input type="checkbox"/> Yes <input type="checkbox"/> No