

SUSPECTED OR CONFIRMED CASE OF COVID-19 ACTION PLANS

What to do if the suspected or confirmed case of COVID-19 is at work.



1. ISOLATE

Isolate the person in designated isolation room and close door.



2. INFORM

Alert local health officials and follow their directions.



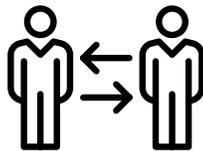
3. TRANSPORT

Assist employee in arranging transportation to home or medical facility.



4. CLEAN

Clean area where person was working and all places in facility they have been. This may mean temporarily evacuating those areas. Use PPE when cleaning.



5. IDENTIFY

If employee was in close contact with other employees within last 24 hours send them home to self isolate.



6. CLEAN

Disinfect areas where employee works and all areas they have been. This may mean evacuating those areas.



7. REVIEW

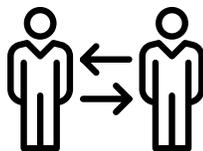
Review risk management controls relating to COVID-19 and determine if changes need to be made.

What to do if the suspected or confirmed case of COVID-19 is not at work when diagnosed.



1. INFORM

Alert local health officials and follow their directions.



2. IDENTIFY

If employee was in close contact with other employees within last 24 hours send them home to self isolate.



3. CLEAN

Clean area where person was working and all places in facility they have been. This may mean temporarily evacuating those areas. Use PPE when cleaning.



4. REVIEW

Review risk management controls relating to COVID-19 and determine if changes need to be made.

REMEMBER:

- Workers assisting should be provided appropriate PPE
- All employees must follow hand hygiene procedures
- Be aware of privacy obligations
- Follow advice of health officials at all times