

## SUSPECTED OR CONFIRMED CASE OF COVID-19 ACTION PLANS

### What to do if the suspected or confirmed case of COVID-19 is at work.



#### 1. ISOLATE

Isolate the person in designated isolation room and close door.



#### 2. INFORM

Alert local health officials and follow their directions.



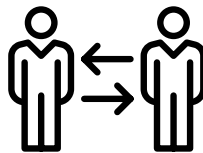
#### 3. TRANSPORT

Assist employee in arranging transportation to home or medical facility.



#### 4. CLEAN

Clean area where person was working and all places in facility they have been. This may mean temporarily evacuating those areas. Use PPE when cleaning.



#### 5. IDENTIFY

If employee was in close contact with other employees within last 24 hours send them home to self isolate.



#### 6. CLEAN

Disinfect areas where employee works and all areas they have been. This may mean evacuating those areas.



#### 7. REVIEW

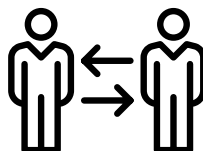
Review risk management controls relating to COVID-19 and determine if changes need to be made.

### What to do if the suspected or confirmed case of COVID-19 is not at work when diagnosed.



#### 1. INFORM

Alert local health officials and follow their directions.



#### 2. IDENTIFY

If employee was in close contact with other employees within last 24 hours send them home to self isolate.



#### 3. CLEAN

Clean area where person was working and all places in facility they have been. This may mean temporarily evacuating those areas. Use PPE when cleaning.



#### 4. REVIEW

Review risk management controls relating to COVID-19 and determine if changes need to be made.

### REMEMBER:

- Workers assisting should be provided appropriate PPE
- All employees must follow hand hygiene procedures
- Be aware of privacy obligations
- Follow advice of health officials at all times